

ARMY WELFARE EDUCATION SOCIETY CAMPUS BANGALORE - 560 077
(AWES CAMPUS)

REQUEST FOR PROPOSAL (RFP)

INVITATION OF TENDERS FOR PROCUREMENT OF 60 +40 UNIFORM SETS FOR STUDENTS

1. Sealed Quotations in two-bid system, are invited from reputed vendors having their own registered office in Bangalore for "**Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77**" (located at N. Nagenahalli, Kothanur Post, Bangalore-77). RFP forms can be downloaded from AIHM&CT website (www.aihmctbangalore.edu.in and www.aifd.edu.in) and submitted along with the Technical and Commercial Bids on payment of Rs 500/- (Non-Refundable) by way of DD/ Pay Order, in favour of **AIHM&CT, Bangalore**, payable at Bangalore.

(a) Date of Issue of RFP	: 16 Oct 2025
(b) Last date for submission of offers	: 30 Oct 2025 up to 1600 hrs
(c) Opening of Technical Bids	: 31 Oct 2025 at 1015 hrs onwards
(d) Opening of Commercial(Finance) bids	Will be intimated later on

All conditions and parameters will be evaluated with reference to firms submitting tenders. AWES Campus reserves the right to reject any/all applications without assigning any reason whatsoever.

Scope of Work

2. The Scope of Work/Specifications for uniform accessories and connected stitching are attached at **Annexure I**.

Terms and Conditions

3. The work "**Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77**" is required to be commenced within a period of **02 days** from the date of acceptance of the offer by AWES Campus. On receipt of Work Order, the project work will be carried out within **30 days**.

4. Any delay in execution of work will attract penalty of **01% (One percent) per week of the Contract value or work done whichever is more provided that the total amount of compensation to be paid under this condition shall not exceed 10% (Ten percent) (conditions apply)**. AWES Campus reserves its right to recover the amount.

5. All arrangement for "**Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77**" as per the Scope of Work will be done by the Selected Vendor only at the identified place. No men/materials support will be offered by AWES Campus.

6. **Validity of Offer.** 90 days from the date of opening of Technical Bid.

7. **Eligibility Criteria**

The following mandatory documents will be attached in support of Technical Bids:-

(a) **Common Documents**

(i) Copy of License/registration in the name of the Firm. The Vendor shall be either a registered company or registered partnership or sole proprietorship firm reputed in Clothing and Accessories - (Proof to be attached).

(ii) Proof of own infrastructure and office in Bangalore with documents (Brochures, leaflets, manuals etc, if any).

(iii) Copy of PAN/TAN/TIN card and Income Tax return for last three years.

(iv) Details of GST number be reflected in the quotation.

(v) Demand draft for **Rs 500/- (Rupees Five Hundred only)** (Non-refundable) towards cost of RFP Forms, downloaded from AIHM&CT and AIFD website (www.aihmctbangalore.edu.in and www.aifd.edu.in).

(vi) Certificate as per format attached at Annexure — II to this RFP on Company/Firm Letter Head.

(b) **Documents for specific procurement**

(i) Technical Specification of clothing materials and accessories (if applicable).

(ii) Vendor/Organization profile as per Annexure III.

(iii) **EMD for Rs 50,000.00 (Rupees Fifty Thousand only)** in the form of Demand Draft/Bank Guarantee in favour of the AIHM&CT Bangalore.

8. The Tenderer will be required to produce all original documents for verification by the Board of Officers or authorized staff of AIHM&CT on demand for credentials of the Tenderer.

Earnest Money Deposit (EMD)

9. Bidders are required to submit Earnest Money Deposit (EMD) for an amount of **Rs 50,000.00 (Rupees Fifty Thousand only)**. The EMD may be submitted in the form of Demand Draft/Bank Guarantee from any of the public sector banks or a private sector bank authorized to conduct government business with validity of **Six months** from the date of opening of Tender/quotation. EMD of the unsuccessful bidders will be returned on award of the project work. The EMD of the successful bidder shall be returned, without any interest on completion of the work. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.

10. EMD is not required to be submitted by those Bidders who are registered with the Central Purchase Organization (e.g. DGS&D), National Small Industries corporation (NSIC) or any Department of MOD for MOD itself. In such cases, valid proof of exemption of EMD be attached, invariably with quotations as mandatory document.

TWO BID SYSTEM OFFER

11. The offer shall consist of two parts; Technical Bid and Commercial Bid (Finance Bid). Both parts shall be submitted in **separate sealed envelopes**, clearly labeled as specified in the procedures outlined below: -

(a) **Technical Bids.** "TECHNICAL BID FOR PROCUREMENT OF 60 SETS OF UNIFORM FOR 30TH COURSE OF BHM STUDENTS OF ARMY INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (AIHM&CT) AND 40 SETS OF UNIFORM FOR 21ST COURSE STUDENTS OF AIFD, AWES CAMPUS, BANGALORE — 77".

(b) **Commercial Bid.** "COMMERCIAL (FINANCE) BID FOR PROCUREMENT OF 60 SETS OF UNIFORM FOR 30TH COURSE OF BHM STUDENTS OF ARMY INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (AIHM&CT) AND 40 SETS OF UNIFORM FOR 21ST COURSE STUDENTS OF AIFD, AWES CAMPUS, BANGALORE — 77".

(c) **Both sealed Technical and Commercial Bids** shall be placed in another sealed envelope "OFFER "Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77". The tender documents can be dropped in the **Tender Box** placed at **Principals Office or by post to AIHM&CT, Nagenahalli, Kothanur Post, Bangalore – 77**. Any bid received after the deadline for submission of bid prescribed, **WILL NOT** be entertained and returned unopened to the Bidder.

TECHNICAL BID

12. The Technical Bids shall be completed in all respect and contain all information asked for in this document. **It shall not contain any price information.** The Technical Bid shall comprise of the following documents:-

(a) Copy of License/registration in the name of the Firm. The Contractor shall be either a registered company or registered partnership or sole proprietorship firm reputed in Clothing and Accessories.

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- (b) Copy of Proof of own infrastructure and office in Bangalore with documents (Brochures, leaflets, manuals etc, if any).
- (c) Copy of PAN card and Income Tax return for last three years.
- (d) Copy of certificate of GST number allotted to the firm.
- (e) **ORIGINAL** Demand Draft for **Rs 500/- (Rupees Five Hundred only) (Non-refundable)** towards cost of RFP. Forms, downloaded from AIHM&CT and AIFD website (www.aihmctbangalore.edu.in and www.aifd.edu.in).
- (f) Technical Specification of their materials, cloth/fabric, components and accessories as per **Annexure I**
- (g) **Certificate as per format attached at Annexure – II to this RFP on Coy/Firm Letter Head.**
- (h) Contractor/Organization profile as per **Annexure III.**
- (j) Earnest Money Deposit (EMD) for **Rs 50,000.00 (Rupees Fifty Thousand only)** in the form of Demand Draft **IN ORIGINAL** in favour of the AIHM&CT Bangalore.

COMMERCIAL (FINANCE) BID

13. The Commercial (Finance) Bid shall contain all relevant rates and charges to be quoted on a letterhead of the Firm as per **Annexure-IV** only. **No other documents will be attached with the Commercial (Finance) bid.** Rates shall be quoted in Indian Rupees only. The Commercial Bid shall not contradict the Technical Bid in any manner.

14. **Price Composition**

- (a) The Rates will be filled as per the format attached as **Annexure-IV.**
- (b) AWES CAMPUS will shortlist suppliers, who fulfils Technical and other requirements laid down in the document. The Commercial Bid of only Contractors qualifying in the Technical Bidding process will be opened. Short listed suppliers will be notified by e-mail/post and the suppliers/authorized representatives may be present at the time of opening of Commercial Bid.

15. **Quoting of Commercial Bid.** The rates for the Commercial Bid for **“PROCUREMENT OF 60 SET OF UNIFORM FOR 30TH COURSE OF BHM STUDENTS OF ARMY INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY& 21st Course AIFD, AWES CAMPUS, BANGALORE — 77”** shall be furnished as per format given in **Annexure IV.** The format of Annexure-IV shall remain unchanged when copied onto the firm’s letterhead. Any alteration to the format will lead to bid disqualification. Firms may also submit their rates using the Annexure-IV (either detached or copied) from the RFP, provided it is duly signed and stamped on each page.

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16. **Interested Contractors may visit the AWES Campus before submitting their Bid for assessment of requirement (between 9 AM to 4 PM) on any working days (on or before 27 Oct 2025). Please quote your rate only for the specification/ items as asked above.**
17. **No Erasers/Alterations.** Rates shall be completely filled up. Corrections or alterations, if any, shall be authenticated. If rate of any item/group of items are not filled by the Contractors, such bid will **NOT** be accepted.
18. **Validity of Offer.** The offer of bid shall be valid for period of **90 days** from the date of opening of Technical Bid.
19. **NO COMMITMENT TO ACCEPT LOWER OR ANY TENDER** AWES Campus shall be under no obligation to accept the lowest or any other offer received in response to this notice and shall be entitled to reject any or all offers without assigning any reasons whatsoever.
20. **OPENING OF OFFERS.** Technical Bids will be opened at Principal, AIHM&CT, AWES CAMPUS office on **30 Oct 2025 at 1015 hrs onwards**. The Contractors/their representatives may be present at the time of opening of the Technical Bids. No separate intimation will be sent in this regard to the Bidders for deputing their representatives. Opening of Commercial (Finance) Bid who qualifies Technical Bid will be intimated later on.
21. **Order Cancellation.** If the selected (L-1) Bidder fails to carry out the assigned job within the stipulated time schedule or the extended date communicated, AWES Campus reserves the right to cancel the order and EMD money will be forfeited.
22. **Payment Terms. No advance amount will be paid to the Contractor.** However, 50% cost of the material supplied/work completed, will be paid to the Contractor as part of the project work subject to approval of the PMG. The final payment will be made to the Contractor on completion of the assigned job/completion of the work as per Scope of work and authenticated by the PMG. Proper invoice will be submitted by the Contractor to AWES Campus on completion of work and other formalities. On scrutiny of the invoice/bill, AWES Campus shall make payment after deduction of applicable TDS.


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Applicability of Force Majeure Conditions

23. If the performance by either party of any of its obligations under the contract/Agreement is prevented, restricted or interfered with by reason of fire accident, flood, war or any law, or regulation of any government, or any act or condition whatsoever beyond the reasonable control of both party (each such event shall be called a "Force Majeure event), then such party shall be excused from such performance to the extent of such prevention, restriction or interference, provided, however, that such party shall give prompt notice within a period of 30 (thirty) days from the date of the Force Majeure occurrence and providing a description to the party of such force majeure in such notice, including a description, in reasonable specificity, of the cause of the Force Majeure and provided further that such party shall use reasonable effort to avoid or remove such cause of non-performance and shall continue performance hereunder whenever such causes are removed. The Force Majeure conditions will be applied to both the parties during the contract period of for **"Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77"** as per the law of the land.

24. **Clarification Regarding Contents of RFP.** A prospective Contractor who requires clarification regarding contents of the bidding documents, the same shall be notified to the Principal, AIHM&CT in writing or verbal about the clarification sought not later than two days prior to the date of opening of the technical bids. Contact address/tele Nos are as under:-

The Principal
 AIHM&CT
 AWES Campus
 Nagareshwara Nagenahalli
 Kothanur Post,
 Bangalore – 560 077
 Email: principal@aihmtabangalore.edu.in
 Tele: 8123543207


 Principal
 AIHM&CT
 Bangalore - 560 077.

Annexure — I
(Ref Para 2)

SCOPE OF WORK

The Scope of Work/Specifications for **Procurement of 60 set of uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology, & 21st Course AIFD, AWES Campus, Bangalore — 77** shall be:-

- (a) Supply of complete uniform sets (as per approved design, fabric quality, and sizes) specified in the Price Schedule hereinafter.
- (b) Stitching and tailoring of uniforms to the required measurements, ensuring proper fitting and finishing as per the specifications in the Price Schedule hereinafter.
- (c) Provision of accessories (such as neckties, scarves, belts, caps, etc.) as detailed in the Price Schedule hereinafter.
- (d) Embroidery or printing of institute logos, name tags, and any other insignia as specified in the Price Schedule hereinafter.
- (e) Any other related work necessary for the complete delivery of the uniform sets in accordance with the Price Schedule hereinafter.


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Annexure — II
(Ref Para 7 (a) (vi))

(LETTER OF THE VENDOR ON LETTERHEAD)

The Principal,
AIHM&CT,
AWES Campus,
Kothanur Post,
Bangalore - 560 077

Dear Sir,

UNDERTAKING BY THE VENDOR FOR "Procurement of 60 sets of Uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology (AIHM&CT) and 40 sets of Uniform for 21st Course students of AIFD, AWES Campus, Bangalore — 77"

With reference to your tender notice published in the Newspaper dated _____ 2025 and the RFP published in your website with effect from _____ 2025, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for " **Procurement of 60 set of uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology & 21st Course AIFD, AWES Campus, Bangalore — 77** " in your above referred RFP.

We confirm that we have not been disqualified by any PSUs/ Govt undertaking for contract of work.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP. We also confirm that the offer of bid shall remain valid for 90 days from the last date of submission of the offer.

We hereby confirm that we have read the terms and conditions given in the RFP and agree to them fully.

We enclose herewith a Demand Draft/Pay Order of Rs. 500/- (Rupees One Thousand only) favouring Principal AIHMCT Bangalore and payable at Bengaluru, towards cost of RFP Form. Details of the same areas under:

- Demand Draft/Pay Order No:
- Date of Demand Draft/Pay Order:
- Name of issuing Bank


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Authorized Signatories
(Name & Designation, seal of the firm)

Annexure-III

(Ref Para 7 (b) (ii))

(Letter to the Principal AIHM&CT Bangalore on the Vendors letterhead)

VENDOR 1 ORGANISATION PROFILE

1. Name of the Organization and Address:
2. Year of Establishment:
3. Status of the firm:
(Whether Pvt. Ltd. Company/Public Ltd. Company / Partnership Firm)
4. Whether registered with the Registrar of Companies/Registrar of Firms in India, if so, mention number and date and enclose Registration Certificate copy.
5. (a) Name and address of Bankers:
(b) ITR of the Company/Firm for last three years.
(Please attach copies of ITR as proof documents)
6. Whether registered for Service Tax purposes. If so, mention number and date.
7. Since when and how long your Company/firm has been involved in such project works/supplying of such stores?
8. Certified that:-
 - (a) All the information furnished by me/us above is correct to the best of my/our knowledge and belief.
 - (b) I / We agree that I / We have no objection if enquiries are made about the work listed by me / us here in above and / or in the accompanying sheets.

Date:

SIGNATURE:

Name & Designation & seal of the Company


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Annexure IV

(Ref Para 11(6))
(Letter to AIHM&CT on the Suppliers letterhead)

PRICE BID

Name of work : **Procurement of 60 set of uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology & 21st Course AIFD, AWES Campus, Bangalore — 77** With reference to Para 11 of your RFP published in your website, we hereby quote our best Price as under :-

No	Description of Goods/Service	A/U	Qty	Brand	Basic Rate per unit	GST rate	GST Amt per	Total price per	Total Cost
(a)	Blazer (Raymond sapphire)	Nos	60						
(b)	Blazer Pant (Raymond sapphire)	Nos	60						
(c)	Dinner Jacket (Raymond sapphire)	Nos	60						
(d)	Blazer Shirt (Mafatfal Front line) (Sky Blue)	Nos	120						
(e)	Tie with College Logo -Satin with waven logo	Nos	120						
(f)	Black Socks Top quality (100% Cotton)	Sets	120						
(g)	Chef Coat (Mafatfal – Gaberdine Superior Quality(Tikautex))	Nos	60						
(h)	Chef Pant (Mafatfal – Best quality)	Nos	60						
(i)	Chef Apron White (Mafatfal)	Nos	120						
(k)	Chef Apron Black (Mafatfal)	Nos	60						
(l)	Chef Scarf White (Mafatfal)	Nos	120						

(m)	Chef Cap with College logo (Mafatlal)	Nos	60				
(n)	Black Pant (Mafatlal)	Nos	120				
(o)	White shirt (Mafatlal – Four Square)	Nos	120				
(p)	Waist Coat (Mafatlal)	Nos	60				
(q)	Black tie - Satin	Nos	60				
(r)	Lab coat (Mafatlal)	Nos	60				
(s)	Serviette Cloth - Damask	Nos	240				
(t)	Service Hand Gloves (Poly Cotton)	Nos	60				
(u)	Oxford Black shoe – Bata (Good quality)	Pair	60				
(v)	Polo T Shirt –Lacoste	Pair	60				
(w)	Pleated Shirt White (Mafatlal – Four Square)	Nos	60				
(x)	Blazer- Girls	Nos	40				
(y)	Trouser- Girls	Nos	40				
(z)	Shirt- Girls	Nos	40				
(aa)	Tie With logo	Nos	40				
(ab)	T- Shirt with logo	Nos	40				



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TERMS AND CONDITIONS

Price . Prices quoted above is inclusive of all taxes/levies supply, Transportation, Supervision & commissioning/installation and other charges as applicable and quoted.

Discrepancy in Rates. In case the rate quoted by vendor in figure and words is varied, the rates quoted in words will be taken into account for determining the value of Quotation.

Work completion. 30 Days from the date of work order.

Terms of payment. As per Para 22 of the RFP within 10 days of completion of the work.

MATERILS : All materials used in the manufacture and supply of uniforms shall conform to the approved specifications for fabric, stitching, accessories, and finishing. In the event that specifications for any material required for the uniforms are not included in the contract documents, the contractor shall obtain written approval from the Accepting Officer or Principal before incorporating such materials. The decision of the Accepting Officer or Principal regarding the quality shall be final and binding.

The contractor shall provide manufacturer's test certificates for the fabric, stitching threads, dyes, and any accessories used in the uniforms.

Test certificates and guarantees/warranties for all materials incorporated shall be produced by the contractor whenever demanded by the Accepting Officer or Principal.


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EMD BANK GUARANTEE FORMAT

Whereas (Hereinafter called the "bidder (has submitted their offer dated for " **Procurement of 60 set of uniform for 30th course of BHM students of Army Institute of Hotel Management & Catering Technology & 21st Course AIFD, AWES Campus, Bangalore — 77**" (hereinafter called the bid) Having our registered office at are bound unto(Hereinafter called The Buyer" in the sum of buyer, the Bank binds itself, its successors and assigns by these presents.

Sealed with the common seal of the said bank this ... Day of 2025

The conditions of obligations are

1. If the bidder withdraws or amends, impairs or derogates from the bid in any respect within the period of validity of this tender.
2. If the bidder having been notified of the acceptance of his tender by the buyer during the period of its validity.
3. If the bidder fails to furnish the performance security for the due performance of the contract.
4. Fails or refuses to accept/execute the contract.

We undertake to pay the beneficiary up to the above amount upon receipt of its first written demand, without the beneficiary having to substantiate its demand, provided that in its demand the beneficiary will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred conditions or conditions.

This guarantee will remain in force up to and including six months after the period of RFP validity and any demand in respect thereof should reach the bank not later than the above date.

(Signature of the authorized officer of the bank)

Name and designation of the officer

Seal, name & address of the bank and address of the branch

(Signature of Tenderer)


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