

**ARMY INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY**  
**JOINING INSTRUCTIONS : ACADEMIC YEAR 2023-24**

**CONGRATULATIONS!!!**

1. It gives us immense pleasure to offer you an admission to BMS (HM) 3 yrs, under multiple exit/entry provision and BHM (4 yrs) spread over eight semesters under the aegis of the Bangalore North University at the Army Institute of Hotel Management & Catering Technology, Bangalore for the Academic Year 2023-24

2. **Application Form.** Downloaded Application form duly completed with authorized seal and signature on applicable certificates ie, Certificate 1, Medical Fitness Certificate, Declaration by Parent, Willingness Certificate should be submitted during the admission process.

**DOCUMENTATION**

3. You must bring the following certificates, in original along with photostat copies duly attested (in two sets) and submit to this Institute at the time of admission:-

- (a) Proof of date of Birth. (Aadhaar, X, XI & XII Mark sheets.
- (b) Statement of Marks of X, XI & XII Mark sheets alongwith authorized Digi locker copy Of 12<sup>th</sup> Std.
- (c) Caste Certificate (OBC, SC and ST Category).
- (d) School/ Institute leaving certificate (Transfer Certificate).
- (e) Bonafide certificate & Character certificate from the School/ Institute last attended.
- (f) Migration certificate, in case you have passed qualifying examination other than from Karnataka State Board.
- (g) **06 copies** of colour passport size photographs in shirt and tie.
- (h) After having passed in the (10+2) examination, if there is any gap between the period of college/ Institute last attended and joining AIHM & CT Bangalore, you have to submit an Affidavit, executed before a Magistrate on a stamp paper of requisite value (Rs 20/-), as applicable, stating that you have not joined any course of study during the said period in any other statutory University/ Institute.
- (j) Valid Dependent Card issued to Children of Army personnel.
- (k) ECHS Card in respect of Children of Retd Army Personnel.
- (l) Serving Certificate or Discharge book and PPO of parents.

(m) TWO AFFIDAVITS OF UNDERTAKING BY STUDENT (Appx G & H) for HOSTEL and ACADEMICS. (To be done on stamp paper of Rs 20/- by Notary).

**FEE STRUCTURE : 28<sup>TH</sup> BHM COURSE : 2023-24**

<b>S. No</b>	<b>Fee Heads</b>	<b>Total Amt (Rs)</b>
1	One Time Fee incl Admission Fee	32,150/-
2	Annual Fee + Allied Charges	1,69,360/-
3	Bangalore University (Sports/Cultural/Misc charges)/ AICTE/NAAC Fee	3,920/-
4	Security Deposit (refundable)	25,000/-
5	Hostel Fee	51,120/-
6	Messing Charges (Actual)	45,000/-
	<b>Grand Total</b>	<b>3,26,550/-</b>

**Note : During II, III and IV Year the annual fees, messing charges and hostel fee may be revised as per laid down AWES policy. Conditions apply.**

**4. MODE OF PAYMENT OF FEE:** All Fees will be remitted by the Parents/Students online on "State Bank Collect (SBI Collect)" platform. <https://www.onlinesbi.com/sbicollect/collecthome.html>

**HOSTEL ACCOMMODATION AND MESSING FACILITY**

5. The Campus is fully residential to accommodate the students. Hostel accommodation is available (twin sharing basis) in the Campus. Separate hostels are provided for Boys and Girls. Messing facilities for all students are available.
6. Candidates seeking educational loan would submit their application to SBI Counter on arrival for admission confirmation / authorization letter from the Institute administration for processing loan.
7. Fee mentioned above is applicable for fresh intake 2023-24. Semester Examination fee of University is not included. The same has to be paid by the students directly to Bangalore North University during the exam registration for formatted semesters.
8. **DAY BOARDING** will be considered on case to case basis (few students only) with applicable scrutiny by HQ AWES.
9. **Uniform and Mattress.** Uniform and Mattresses will be purchased through identified Vendor by the Institute. A sum of Rs 20,000/- will be deposited in the following account at the time of reporting for admission:-

**AIHM&CT, Hostel Fund Account**

**A/c No – 64020010452**

**Name of Bank & Branch – SBI, Hennur Road, Bengaluru**

**IFSC Code – SBIN0014933**

10. **Deposit of Annual Fee.**

(a) **First Phase.** Rs. 15,000.00 (Rupees Fifteen Thousand only) has to be remitted to the Institute through State Bank Collect Portal as registration/confirmation fee adjustable with the total fee to confirm admission **on or before 31 May 2023. Your admission stands cancelled in case the fees is not remitted.**

(b) **Second Phase.** Annual Fee for the year 2023-24 has to be remitted to the Institute through State Bank Collect Portal on or before **19 Jun 2023** before reporting to the Institute for admission as under:-

(i) Annual Fee	: Rs. 2,15,430.00
(ii) Hostel Fee	: Rs. 51,120.00
(iii) Messing Charges	: Rs. 45,000.00

11. In case the Parents are unable to pay the fee before reporting for admission, the Institute will provide assistance for making payment through **SBI Collect Portal** subject to online banking facilities available by the A/C Holder. However, cheque books must be in possession from which account the parent desire to remit the fee.

12. **Date of Reporting** The same will be notified on receipt of Academic Calendar from Bengaluru North University (BNU).

Place : Bengaluru  
Date : 19 May 2023



(P Sen Thamizhan)

(Principal)

पी सेन थामिज़ान  
P SEN THAMIZHAN

प्रधान अध्यापक / Principal  
AIHM & CT, Bangalore-560 077

**UNDERTAKING BY PARENT FOR FEES**

1. I, Mr/Mrs/Ms \_\_\_\_\_ (full name of parents) father/mother of \_\_\_\_\_ (full name of student with admission/ registration/enrollment number) having been admitted to Army Institute of Hotel Management & Catering Technology, Bangalore- 77.

2. I hereby declare that I will remit all payment of Fees (Institute, Hostel and Messing) of my ward with in the stipulated time frame for all four years.

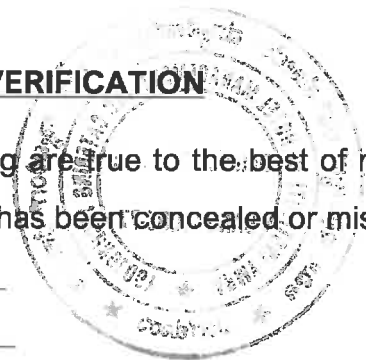
\_\_\_\_\_  
Signature of parent  
Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
\_\_\_\_\_

Telephone/Mobile No: \_\_\_\_\_

**VERIFICATION**

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at: Place: \_\_\_\_\_  
Date: \_\_\_\_\_



\_\_\_\_\_  
(Signature of deponent)  
Name

Appendix 'B'

(Refer to Para 6 of the Joining Instructions of AIHM&CT Bangalore)

DETAILS OF ATTIRE

<u>S.No</u>	<u>Dress Code – Boys</u>	<u>Dress Code - Girls</u>
1	<u>Theory Classes</u> (i) Formal Pant (ii) Formal Shirt (white/ light coloured) (Full sleeves) (iii) Formal Neck Tie (iv) Black Shoes (Oxford Pattern) (v) Black Socks	(i) Formal Pant (ii) Formal Shirt (white/ light coloured) (Full sleeves) (iii) Formal Neck Tie (iv) Black Shoes (Short Heels) (v) Black Socks
2	<u>Food &amp; Beverage Production Practical</u> (i) Chef Coat Full sleeves (ii) Chef Pant (iii) Chef Cap (iv) Scarf (v) Apron (vi) Kitchen Shoes (vii) Black socks	<u>Food &amp; Beverage Production Practical</u> (i) Chef Coat Full sleeves (ii) Chef Pant (iii) Chef Cap (iv) Scarf (v) Apron (vi) Kitchen Shoes (vii) Black socks
3	<u>Food &amp; Beverage Service Practical</u> (i) Black Pant (ii) White Shirt with Full sleeves (iii) Dinner Shirt with Full sleeves and Hip band (iv) Black bow (v) Black shoes (Oxford Pattern) (vi) Black Socks (vii) 2 Waiter's Cloth White (serviettes) (viii) Service Apron (ix) Waist Coat	<u>Food &amp; Beverage Service Practical</u> (i) Black Pant (ii) White Shirt with Full sleeves (iii) Dinner Shirt with Full sleeves and Hip band (iv) Black bow (v) Black shoes (Oxford Pattern) (vi) Black Socks (vii) 2 Waiter's Cloth White (serviettes) (viii) Service Apron (ix) Waist Coat
4	<u>During Housekeeping Practical Classes.</u> Black & white formals with white lab coat, half sleeves.	
5	<u>Front Office</u> (i) Ceremonial attire with college tie with Logo	(i) Ceremonial attire with college tie with Logo

Appendix 'C'**DETAILS OF PARENTS**

1. Name of the student \_\_\_\_\_

2. Fathers Name \_\_\_\_\_

No. &amp; Rank \_\_\_\_\_

Unit Address \_\_\_\_\_

Mothers Name \_\_\_\_\_

Correspondence  
address (in full) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parents' Ph. Nos: \_\_\_\_\_ Mobile : \_\_\_\_\_

Email id \_\_\_\_\_

Father's Latest Photograph
----------------------------------

Mother's Latest Photograph
----------------------------------

s

3. Parents Signature \_\_\_\_\_  
(Father ) (Mother)

**(Note : It is the responsibility of the parents to intimate change in address/ contact numbers and email address immediately on occurrence).**

**A family photo (parents and siblings – size 10" x 10") must be carried alongwith when they report for admission.**

**UNDERTAKING BY THE STUDENT FOR ACADEMICS**

1. I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number) \_\_\_\_\_ S/o/D/o Mr/Mrs \_\_\_\_\_, having been admitted to **Army Institute of Hotel Management & Catering Technology** have received a copy of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "regulations") carefully read and fully understood the provisions contained in the said regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that :-
- (a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
- (b) I will not participate in or abet or propagates through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging and further affirm that in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
- Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
(Name & Signature of student)

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at: Place : \_\_\_\_\_ on Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of Institute Authority)

**UNDERTAKING BY THE STUDENT FOR HOSTEL**

1. I, \_\_\_\_\_  
 (full name of student with admission/registration/enrolment number) S/o / D/o Mr/Mrs \_\_\_\_\_, having been admitted to **Army Institute of Hotel Management & Catering Technology** have received a copy of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "regulations") carefully read and fully understood the provisions contained in the said regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aware and undertake that:-

(a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
 (Name & Signature of student)

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at: (Place) \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
 (Name & Signature of Institute Authority)



### **UNDERTAKING BY PARENT/GUARDIAN FOR ACADEMICS**

1. Mr/Mrs/Ms \_\_\_\_\_ (full name of parents/guardian) father/mother/guardian of \_\_\_\_\_ (full name of student with admission/registration/enrollment number) \_\_\_\_\_, having been admitted to Army Institute of Hotel Management & Catering Technology have received a copy of the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations", carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and I am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:-
  - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that if found guilty of ragging my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled. Declared this \_\_\_ day of \_\_\_ month of \_\_\_ year.

\_\_\_\_\_  
Signature of parent

No : \_\_\_\_\_ Rank : \_\_\_\_\_ Name :

Address : \_\_\_\_\_ Telephone/Mobile :

### **VERIFICATION**

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

\_\_\_\_\_  
(Name & Signature of Institute Authority)

**UNDERTAKING BY PARENT/GUARDIAN FOR HOSTEL**

1. I, Mr/Mrs/Ms (full name of parents/guardian) father/mother/guardian of, \_\_\_\_\_ (full name of student with admission/registration/enrollment number), having been admitted to Army Institute of Hotel Management & Catering Technology have received a copy of the UGC Regulations on Curbing the Menace of ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations", carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and I am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that:-

(a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

(b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that if found guilty or ragging my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of parent  
No : \_\_\_\_\_ Rank : \_\_\_\_\_  
Name :  
Address :  
Telephone/Mobile No:

**VERIFICATION**

Verified that the contents of this undertaking are true to the best of my knowledge and no part of the undertaking is false and nothing has been concealed or misstated therein.

Verified (Place): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
(Name & Signature of Institute Authority)

**UNDERTAKING**

1. I .....son/daughter of .....declare that :-
- (a) I fulfil all the eligibility conditions for admission to **Army Institute of Hotel Management & Catering Technology** as laid down in the prospectus.
- (b) I have read all the rules for admission to **Bachelors in Hotel Management** course and only after understanding these rules, I am submitting this declaration.
- (c) The information given by me in my application is true to the best of my knowledge.
- (d) I hereby agree to conform to any rule, act and law enforced by **Bangalore North University** and I hereby undertake that as long as I am a student of **Army Institute of Hotel Management & Catering Technology**, I will do nothing either inside or outside the (Institute) that will result in disciplinary action against me under the rules, act and laws of the **Bangalore North University/ AIHM&CT**.
- (e) I fully understand that the Management of **AIHM&CT** will have full liberty to expel/rusticate me from the Institute for any infringement of the rules of conduct and discipline prescribed by the University/ Institute and the undertaking given above.
- (f) I undertake and bind myself to pay tuition fee and other charges as laid down in prospectus. I fully understand that the case of fee revision is under the consideration of Management of the Institute / Fee Regulatory Committee. I also undertake to pay the revised fee and other charges as revised by the Institute from time to time and in case of default on my part the Management of the Institute may take action as deemed fit including striking off my name from the rolls of the college.
- (g) I fully understand that the ragging is banned in the Institute and Hostel. If I am accused of ragging and found guilty after due investigations, I would be expelled from the college. In addition, Management will have the right to debar me of scholarships and campus placements interviews.
2. I have read and I certify/accept all of the above clauses.

.....  
**Signature of the Parent**

Date : 2023

.....  
**Signature of the Candidate**

Date : 2023

**UNDERTAKING BY THE CANDIDATE**

1. I, \_\_\_\_\_ son/daughter of \_\_\_\_\_  
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard.
2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
3. I hereby undertake that :-
  - (i) I will not indulge in any behavior or act that may come under the definition of ragging.
  - (ii) I will not participate in or abet or propagate ragging in any form.
  - (iii) I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/ or as per the law in force.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year

Signature

Name:

Address:

**UNDERTAKING BY THE PARENT /GUARDIAN**

1. I, \_\_\_\_\_ F/o. \_\_\_\_\_ have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
2. I assure you that my son/daughter/ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provision of the UGC Regulations mentioned above and/ or as per the law in force.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature

Name:

Address:

